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Copy 3 of 5

10 December 1955

MEMORANDUM FOR: Finance Division, Accounts Branch

THROUGH: Monetary Branch

SUBJECT:  - Travel Claim for Period  
1 - 30 November

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1. It is requested that subject employee's 114.1 account be credited in the amount of \$200.00 to liquidate an advance of that amount drawn on 14 November 1955, and that a check in the amount of \$46.50 be drawn in favor of . The check should be sent to Room 2010, Quarters Eye, for delivery to payee.

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2. For your protection in taking this action, I certify that there is in the custody of the Project Comptroller a sufficient voucher which is consistent with Agency regulations, approved by an appropriate approving authority and certified by an authorized certifying officer in the amount of \$246.50. This expense is properly chargeable as follows:

<u>Travel Order No.</u>	<u>Allotment symbol</u>	<u>Object Class</u>	<u>Amount</u>
PCS-DCI-Project-16-56	6-1004-30-010	02.1	\$246.50

3. The Security Office has requested that this voucher not be released through normal administrative channels.

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 Administrative Officer (Finance)

JHS:bm

- 0 & 1 - Addressee
- 1 - Voucher file
- 1 - Proj pers file
- 1 - Chron